

Public Sector Internal Audit Standards – Management Action Plan

Ref.	Management Action	Responsible Officer	Target Date for Completion
1.	Revise the Internal Audit Charter to reflect the requirements of the PSIAS. Present Charter to Senior Management prior to submission to Audit Committee for approval.	Head of Internal Audit and Risk	31 st January 2014
2.	Revise the documentation for individual audit assignments to ensure all elements of engagement planning are reflected, as required by the Standards.	Head of Internal Audit and Risk	31 st January 2014
3.	Develop a Quality Assurance and Improvement Programme (QAIP) that covers all aspects of the internal audit service and enables conformance with all aspects of the PSIAS to be evaluated.	Head of Internal Audit and Risk	31 st March 2014.
4.	Make provision for external as well as internal assessment of Internal Audit.	Chief Finance Officer	31 st Dec 2013 (Internal) 31 st March 2016 (External)
5.	Further develop the assurance mapping process to ensure appropriate account is taken of other sources of assurance when providing overall assurance to the Council.	Head of Internal Audit and Risk	31 st March 2014
6.	Ensure that the risk based audit plan is developed in accordance with PSIAS.	Head of Internal Audit and Risk	31 st March 2014